

**APPLICATION FOR EMPANELMENT OF COURIER SERVICE PROVIDER IN  
STATE BANK OF INDIA, CHANDIGARH CIRCLE FOR (2021-2023)  
PLEASE ENSURE THAT NO COLUMN SHOULD BE LEFT BLANK OR INCOMPLETE**

1	Name of the Courier Agency	
2	Regd. Office/Head Office with Complete address:	
3	Contact No.: (a) Landline with STD Code (b) Mobile (c) Email ID	
4	Address of office at Chandigarh with Contact No./Email ID etc.	
5	Year of Establishment (Minimum 7 Years)	
6	Constitution	
7	Status of the firm whether Company/Firm/proprietary concern	
8	Name of Directors/Partners/Proprietor	
9	Whether registered with the Registrar of Companies/Registrar of firms. If so, mention number and date.	
10	Name of address of present Bankers	
11	Whether an assessee of Income Tax. If so mention PAN number. (Furnish copies of I.T. Clearance certificate)	
12	Whether registered for GST, if so mention GST registration number & date.	
13	If you registered in the panel of other Organisations/Statutory Bodies / Institutions / Banks, if yes, mention their name and since when?	
14	Annual Turn over for the last 3 years (Not less than 5.00 crore per annum) (Attach Copies) Provisional /Actual Balance sheet for 2020-2021	2018-2019 (as on 31.03.19) ..... 2019-2020 (as on 31.03.20)..... 2020-2021 (as on 31.03.21)..... -

15	Network (No. of offices) in the Country - Minimum own Centres 200 in India and 100 in Chandigarh Circle. (List with addresses/Contact Nos/Email ID etc may be separately enclosed)	Haryana ..... Punjab ..... H.P ..... Chandigarh (UT)..... Jammu and Kashmir (UT) ..... Laddakh (UT)..... Total In India..... Abroad.....
16	Names and addresses of the persons who will be in a position to certify about the quality as well as performance of your organisation /work.	
17	Does the courier agency have an effective on-line tracking system to know the status of each document? Give details of the training system in place alongwith website address:	
18	Whether the applicant is a franchisee*/principal company: <b>*(No offer from franchise will be entertained).</b>	
19	Whether willing to work anywhere in the states of Punjab, Haryana, Himachal Pradesh UTs of Chandigarh Jammu & Kashmir and Laddhakh.	
20	Declaration regarding near relatives working in the Bank. If yes, Name, Designation, Place of posting.	
21	Whether De-empanelled/Black listed by any Bank/Govt. Agency/Office, If yes, furnish details	

I hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my

Signature with seal  
Name & Designation  
Contact No.  
Place:  
Date:

**Note : Furnish self-attested duly stamped photo copies of all relevant documents in support of the information furnished above.**

